

Job Description- Instructor

Singing Creek Educational Center is seeking applicants for the part time position of Instructor for our programs with youth. This position leads to Lead Instructor position which has greater pay and responsibilities. All staff have a voice in helping shape the organization and we are committed to equity, diversity and inclusion in the workplace and the organization.

SCEC is an equal opportunity employer. We welcome the unique contributions that you bring including your culture, ethnicity, race, gender identity and expression, nation of origin, age, languages spoken, veteran status, religion, ability, sexual orientation, and beliefs. We celebrate diversity and are committed to creating an equitable and inclusive environment for all students, volunteers, and employees.

Ways that we express this include:

- decolonizing curriculum and incorporating land acknowledgements in programs
- utilizing culturally responsive teaching techniques and materials
- offering additional training opportunities online for teachers in DEI
- normalizing pronoun use during meetings and programs
- providing needs-based scholarships to students
- providing accommodations for students to participate in our programs and for staff to lead programs

Lead Instructor Job Responsibilities

- Lead activities for groups of students with support from volunteers, assistant instructors, and directors.
- Facilitate culturally responsive lessons, adapting for student needs and encouraging student choice.
- Use equitable approaches to engage all students in land-based and history-based education, including youth who are: BIPOC, LGBTQ+, Neurodivergent or English Language Learners; and who have exceptional needs.
- Facilitate, teach or support students to participate in discussions, activities, stories, games and/or songs.
- Treat participants with kindness and respect while consistently maintaining group agreements.
- Use trauma-informed group management strategies to support student needs.
- Ensure safety of all participants at all times and maintain participant confidentiality.
- Provide support and mentorship to volunteers or assistant instructors to ensure all group needs are met.
- Communicate with directors about challenges that arise during programs such as hazards or conflicts.
- Respect and preserve land and facilities for current and future users.

Required Skills & Qualifications

- Interest in youth development and outdoor/historical programming
- Ability (or interest to develop skills) to support diverse groups of youth

- Commitment to creating an inclusive environment for all students, especially students with disabilities, BIPOC students, and LGBTQ+ youth
- Ability to move around indoors/outdoors in various weather conditions while carrying program gear
- Must be able to work independently at times and must be punctual.
- Responsible for locking up buildings and removal of trash and recycling at the conclusion of a program or event.
- Must have a current CPR/First Aid certificate, or ability to get one within 30 days of being hired.

Other Desired Qualifications (Not Required)

- Prior experience working with youth, particularly in the field of history or outdoor education
- Passion for or skill in related areas: Ecological knowledge, cultural knowledge, conservation, history, wilderness and naturalist skills, music, crafting, or storytelling
- Language proficiency or fluency in Spanish, Mam, and American Sign Language
- Experience or education in childhood development, particularly equity-centered

Benefits

This position is for an independent contractor- NOT an employee. As such we do not give you traditional benefits such as sick pay, worker's comp, etc. Nor do we take taxes out of each paycheck. However we will send you a 1099 form for your taxes each January if you qualify for that.

Position Details

Job Title: Instructor

To apply: Send your resume, cover letter and three references to Karen Rainsong at: director@singingcreekcenter.org

Hiring timeline: We need people who can start onboarding & training immediately.

Work Schedule: Schedule varies depending on the programs operating and staffing needs.

Pay Range: \$18 - \$22 an hour depending on experience; or a daily stipend communicated to you upon an offer of work per each occurrence.

Job location: Most of the time at the Snapp House in Cottage Grove, 360 S. River Rd, Cottage Grove, OR, but occasionally at other locations in Lane County such as outdoor school in the forest, at local school classrooms or public events.

Other Details: Final candidates will need to complete a criminal history background check

Questions can be sent to: director@singingcreekcenter.org

